



Minutes

3:30 p.m., April 18th, 2019

Room 326, City-County Building

1. Call meeting to order and establish quorum

- a. Members present: John Moore (Chair), Mitch Carroll, Ed Noonan (City Commissioner), Mitch Carroll, Susan Steffens, Anastasia Burton, Jennie Stapp, Kristin Drees, Kathy Macefield (Volunteer)
- b. Peggy Benkelman (new HPAC Coordinator)
- c. Ana Cortez (Helena City Manager) was not able to attend.

2. Approve minutes from March 21st, 2019

- a. Susan Steffens moves to approve the meeting minutes from March 21, 2019; Anastasia Burton seconds; motion carries unanimously.

3. Memorial installation for Kyle Boundy

- a. John Moore distributed a draft timeline for management of the RFP process; he will ask that Abby St. Lawrence revise/finalize the RFP itself. After the RFP is finalized, it will be distributed by Helena Parks and Recreation Department.
- b. Ultimately, Bret Boundy will need to present the proposed installation as a gift to the City of Helena, much as in the case of Ron Waterman's Equity Fountain project.

4. Maintenance

- a. No update; Flannery Herbert notes that Danzer's Paint has closed and we will need to seek out a new paint store to work with. Ed Noonan shared that there are currently City discussions underway that would arrange for BID to begin taking charge of all graffiti removal/repair as of 7/1/2019.
- b. The HPAC recommendation to install solar lighting at the site of the "Take It Easy" sculpture on Boulder Ave is still pending City approval.

5. FY 2020 budget

a. Ed Noonan offered an update. Currently, the City is working to cut approx. \$1.4 million from the City Budget, which would involve a \$7,000 reduction in HPAC's budget. John Moore has proposed that approx. \$6,000 from HPAC's Account 401 (whose funds do not rollover from one fiscal year to the next) be moved into Account 233 (whose funds do rollover), thereby alleviating most of the potential budget cut (for this year). Ed will continue to advocate for the HPAC budget; he also noted that the City Commission will be donating \$5,000 to the Equity Fountain project.

6. Chalk Up Helena! – July 20

- a. Ordering chalk for 2019; waiting on staff— **No update**
- b. Regarding expansion of the event, in particular the professional category, Mitch Carroll shared that the Holter Museum is still interested in partnering on the project and would like to get all the pieces in place soon (especially enlistment of a professional artist and payment for that portion).

Mitch Carroll made a motion to recommend that the City release \$4,400 from the HPAC budget to the Holter Museum for the purpose of contracting with a professional chalk artist to participate in the 2019 Chalk Up Helena! event through such activities as presenting a workshop, making public demonstrations and judging the professional category of the Chalk Up Helena! competition; Flannery Herbert seconds; motion carries unanimously.

c. Kristin Drees reported that she was successful in scheduling HPAC to advertise for the Chalk Up Helena! event in the window display space of the Goodkind Building on the corner of Last Chance Gulch and 6th Ave from July 1 – 19th. John suggested that Becky Lawson (former HAPC member) be contacted regarding display materials that might be used in the window; Flannery suggested producing and displaying a timeline for the event to help people get an idea of how/when they can participate.

d. Mitch will ask the Holter if they will host HPAC again at the Spring Art Walk (May); Jennie offered to provide a piece of drywall that can be used at the event as a canvass for kids to draw upon with sidewalk chalk as promotion for Chalk Up Helena!.

7. Installation planning for FY 2019

a. Kathi Olson from the Missoula Public Art Committee attended the meeting to answer questions about how they had partnered with the Montana Department of Transportation (MDT) to add artwork to the state-owned traffic signal boxes. Kathi shared the proposal that her committee originally used to approach the Missoula MDT office. She said that their MDT office was very easy to work with and receptive to the partnership—it is also a feather in their cap to have the boxes beautified. Kathi also shared the following related to her experience with traffic signal box artwork:

- i. Painted artwork lasts approx. 25 years, while vinyl wraps are projected to last 5-7 years.
- ii. Missoula used a multi-coat process for painting using Golden Paints. (use of this paint is stipulated by the RFP/contract).
- iii. She noted that it can happen that state-owned boxes can be moved or relocated as MDT sees fit.
- iv. Missoula pays artists \$1,500 per box, inclusive of material costs.
- v. When new artwork is installed or updates are made, Missoula requires that the work be completed during the final week of a month such that a reception for the new work can be held in conjunction with the next First Friday art walk.
- vi. Kathi noted that an encroachment permit will need to be acquired for work with MDT.

8. HPAC “presence”

Updates to the HPAC website and other promotional/informational materials is pending the hire of new City staff.

9. Public comment

Mitch shared that the Holter Museum is working to secure funding for a new interactive public art project and suggested that HPAC might be able to help liaise with the City of Helena and appropriate departments when necessary in the planning process if a public park or other location is to be used.

10. Next meeting April 18

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