



**Minutes**  
**3:30 p.m., June 20th, 2019**  
**Room 326, City-County Building**

- 1. Call meeting to order and establish quorum** - Meeting called to order by Chairman John Moore at 3:40.  
City Manager Ana Cortez was not able to attend.

**In Attendance:** John Moore, Lou Archambault, Mitch Carroll, Ed Noonan, Kathy Macefield(volunteer) Peggy Benkelman (coordinator).

**A quorum was not established.**

**Guests:** Erin Powers (mother of Kyle Boundy)

- 2. Approve minutes from May 16** – unable to approve, as there was no quorum.
- 3. Memorial installation for Kyle Boundy** – Discussion: Brett Boundy has considered Kay McKenna Park, Wesleyan Park and Barney Park for the sculpture to be located. First choice is Kay McKenna Park, it has the most room. RFP discussion: John Morre has removed the actual dates. They will be re-entered as final approval of RFP gets closer. RFP will also need to have ADA compliant language added to it.
- 4. Maintenance for “Take It Easy” Sculpture:** David Knoepke emailed Peggy B. and stated the lighting had been ordered, but not yet installed
- 5. FY 2020 budget-** 5 pages were handed out. FYs 2020 and 2021 was moved to Fund 233. There it states more detail about the funding. Ed Noonan says that by January, the HPAC should have good direction on how the money will be spent. Much of it will go to cover the Electrical Boxes.
- 6. Chalk Up Helena! – July 20 –**  
There will be no professional artist this year. The Holter was approached to help mediate, but no artist was confirmed.  
Kristin Drees will be decorating the Goodkind building on July 2<sup>nd</sup>.  
Publicity: Mitch Carroll has contacted First Interstate Bank and Intrepid Credit Union where their reader boards will mention CUH 2019.  
Mitch Carroll will be contacting the radio stations in the very near future. He will also amend the press release to state there is no professional artist this year.  
John Moore has scheduled with HCTV – for Monday July 15<sup>th</sup>.

Ed Noonan will mention CUH at the Commission meeting in July  
Mitch Carroll will contact the IR Your Time, and perhaps Marga Lincoln can do a promo article.

Mitch Carroll has secured judges for CUH. They are Sandy Shull, Connie Bergum, and possibly Mayor Wilmot Collins.

Prizes are still needed: Mitch Carroll will get 10 downtown Helena gift cards and maybe some from Lasso the Moon and Big Dipper. John Moore will get the Winner's certificate framed.

Council members need to confirm who will be present and at what times during the day of July 20<sup>th</sup>. Maybe 8 – 12noon and 1:00 – 4:00.

It was suggested that someone bring a ladder to get better pictures of the drawinings. John Moore will bring the canopy.

Tables: 5 are needed. 3 for chalk, 1 for staff, 1 for voting.

Posters can also be given away as prizes or sold?

#### **7. Installation planning for FY 2019**

**Signal boxes** – John Moore contacted Fast Signs, Quick Signs, Auto Trek and more.. only Fast Signs responded with a quote of \$535 per box. Last year \$5600 was paid for designs and \$4000 for installation. Winning artists do get paid. Most boxes are approximately the same size with slight variations.

**Permits do need to be secured** – but only one will cover all – Encroachment Permit with the Dept. of Transportation.

When the timeline is decided upon, an RFP will be placed on our Website, with the MT Arts Council, FaceBook page, and handed out at the Art Walk.

#### **8. Public comment-** no comments

John Moore did mention his term is up in December 2019. The HPAC will have to consider whom to nominate as chair. Peggy will check on other's terms.

Lou Archambault mentioned he would bring the board that was "chalked up" by children at the Holter.

CUH for council members to hand out. Peggy will have them ready at her office room 360 – in a pile on her desk.

**Meeting Adjourned 4:45pm**

#### **9. Next meeting July 18**