



Minutes
3:30 p.m., July 18th, 2019
Room 326, City-County Building

- 1. Call meeting to order** by Chairman John Moore at 3:30.
City Manager Ana Cortez was unable to attend.

In Attendance: John Moore, Susan Steffens, Anastasia Burton, Lou Archambault, Mitch Carroll, Kristin Drees, Ed Noonan, Abigail St. Lawrence, Kathy Macefield (volunteer) Peggy Benkelman (coordinator).

A quorum was established.

Guests: Brett Boundy (father of Kyle Boundy)

- 2. Approve minutes from April 18, May 16, June 20**

Motion to approve minutes by Mitch Carroll seconded by Kristin Drees.
Unanimous approval – passed.

- 3. Approve Memorial installation for Kyle Boundy –**

Brett Boundy's top choices for location of the installation are Kay McKenna and Wesleyan Park. Discussion about venues: Wesleyan Park has more room, visibility and exposure.

Motion: A motion was made by Abigail St. Lawrence to approve Wesleyan Park as the location for the Kyle Boundy Sculpture. Susan Steffens seconded the motion – all in favor, none opposed. Motion passes.

RFP Update – The dates on the RFP have been removed. The RFP will have photos about the site. There may be a stipend offered to artists so that they can build a model. Entries are reviewed anonymously. \$34K may be more appealing to an artist – this amount would include \$2K for moving the sculpture. The format of the RFP application will include scale, model and drawing. The RFP will be updated and approved, then the application date will be decided upon.

- 4. Maintenance**

No new news about the **“Take It Easy”** solar lighting project on Butte Ave.
Peggy will check into the progress and report back to HPAC.

Performance Square Vandalism – Ed Noonan suggests there are two phases: 1. is cleaning and 2. Artist repair. Janet Welsh said the repair cost could range

from \$300 - \$3000. The BID had discussed taking on vandalism repair, but decided not to.

5. Chalk Up Helena – July 20th

Mitch Carroll- has a schedule for HPAC committee persons to sign up and help. Water is needed for the event. John Moore will put together the certificates for the winners. Anastasia Burton will reach out on her Facebook page for CUH. CUH publicity: Helenaevents.com, HCTV with John Moore and Kristin Drees. Goodkind Building window.

6. Installation Planning FY 2019

Traffic Signal Boxes – A Draft RFP will be put together – utilize old form as a template. Abigail St. Lawrence will be the lead person to craft the RFP. She should have a draft ready for review at the August Meeting.

Fast Signs – estimate was 10 boxes - \$5350. UV resistance is important

Auto Trix – estimate was 10 boxes - \$1800

John Moore will continue to get bids. Maybe put together more specific tech specs.

7. HPAC Member Terms – John Moore’s term is final, it ends December 31st, 2019. Both Nick Ladas and Lou Archambault can be re-appointed. HPAC should start considering new people to add to HPAC Committee.

8. Public Comment – The **Hill Park fountain replacement** sculpture progress. Ed Noonan mentioned that there needs to be the correct type and placement of granite to hold the sculpture and prep for digging. Prep may start in August and be completed by the end of September. City still needs to contribute \$5K. There should probably be an unveiling and HPAC should know when and where.

Tunnel Art – Kristin Drees brought up having artwork in the Tunnel by the Carousel. She mentioned how John Driscoll had come to an HPAC meeting suggesting Smoke Jumper tribute. Kristin Drees suggested a donation from the Treacy Foundation.

Special Meeting for Kyle Boundy installation – If there is a special meeting for this RFP, John Moore will contact you.

9. Next Meeting August 15, 2019

Meeting Adjourned at 4:45pm.